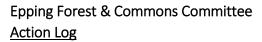


Number	Recommendation	Progress Update	Owner	Creation date	Target date
2022-1	Lodges: Income Generation: Members discussed vacant lodges that required investment. The Executive Director, Environment noted that a structure and aspiration were required for a long-term approach. It was requested that a business case on potential funding be brought back to the Committee regarding the costs of refurbishing lodges.	18 May 2023 – Verbal Update to be provided at the next meeting. 13 July 2023 - Verbal Update to be provided at the next meeting. 14 September 2023 – Update provided by the Director of Natural Environment at the meeting 23 November 2023 – Information shared by Jo Hurst about ongoing work to audit income generation across different portfolios, including lodges.	Bob Roberts/ Jo Hurst Jacqueline Eggleston	21 Nov 2022	Ongoing project to prioritise CWP funds to bring vacant lodges to market. Propose add progress updates to management strategy.





Emphasis on both long-
term goals and short-
term opportunities for
additional income.
May 2024
Epping Forest Lodge
Residency Strategy is in
place and recruitment
processes still underway
to potential residential
roles.
Approval of legacy
maintenance funding to
CSD is in initial planning
stages and NE continue
to work closely with CSD
about destination of
funds and prioritisation.
Committee to be
updated after majority
of recruitment
complete.
September 24. Report
being presented on
residential assets.



2023-2	Target Operating Model Review: The Director to	25 January 2024 – A	Emily Brennan	14 Sept	28
	perform a formal review of the Target Operating	review will be led by the		2023	November
	Model changes in Epping Forest and the Commons	Director in summer			2024
	in May 2024, which will include engagement with	2024 and Members will			
	staff, Members and Verderers.	have an opportunity to			
		feed back into this.			
2023-5	Corporate Plan and Strategies: Brief discussion on	25 January 2024 –	Bob Roberts	23	Autumn
	the corporate plan update and strategies for Epping	Update provided, look		November	2024 (will be
	Forest and other areas to be brought to the next	to review delivery		2023	closed in
	committee.	mechanisms, including			September)
		site management plans			
		and policies, to ensure			
		alignment with the			
		newly developed			
		strategies for the			
		natural environment.			
		Corporate Plan			
		approved and			
		communicated. Natural			
		Environment Board			
		strategies approved and			
		communicated. Business			
		Planning process will			
		identify if any other			
		charity specific			
		strategies are required,			



		but action closed as forward plan already includes 5-year Business Plan			
2024-7	Funding: Environment team would be looking at further opportunities, such as biodiversity credits, Community Infrastructure Levy (CIL) and more general funding applications to trusts and foundations, and the resulting action plan would be presented to the Committee.	BNG consultant reviewing options for Copped Hall in EF as pilot study connected to CAS works. Sept 24. Wider action plan being developed along with NECR.	Emily Brennan	22 May 2024	June 2025
2024-8	Risk Management: 1. Declining Condition of Assets Risk - Chairman asked about the impact of new funding from the cyclical works programme on reducing the declining condition of assets risk and the Executive Director agreed to review this	1. This was addressed via a verbal update along with a Summary Risk Management Update Report to the May 2024 Committee. It was subsequently approved for closure at the July 2024 Committee: this risk has been updated on a regular basis to reflect	Joanne Hill	21 March 2024	To close



	T	1	T	
	the current position.			
	Written and/or verbal			
	updates have been			
	provided at the May and			
	July Committees, and			
	the latest version is			
	presented in the report			
	to September 2024			
	Committee.			
2. Concerns on suitable staff and workforce	2 and 3. The	Emily Brennan		To close
planning to be considered by Executive Director	'Recruitment of suitable			
3. Director to look at Superintendent's additional	staff' risk was updated			
workload	accordingly to reflect			
	the current actions			
	being taken to address			
	these points. Written			
	and/or verbal updates			
	have been provided at			
	May and July			
	Committees, and the			
	latest version is			
	presented in the report			
	to September 2024			
	Committee.			



	4. Consideration on where governance could be	4. This was discussed by			Talas
	placed in risk register	the Interim Executive			To close
		Director and the			
		Director of Natural			
		Environment. It was			
		decided not to add a			
		specific risk on			
		'governance' at present,			
		but the situation will be			
		kept under review.			
2024-9	Phone-In Reporting Service: Officers to inform the		Jacqueline	22 May	Will be
	committee when contact was due for renewal.		Eggleston	2024 –	reported
				verbal	January 25.
				update	Close item
				provided	and add to
					forward
		ath a second			planner.
2024-11	The Commons:	19 th September 2024:		22 May	To close
	1. Director agreed to investigate why numbers on	The Commons AD report	Geoff Sinclair	2024	
	trees do not correspond with the ancient tree	for Sept 2024 provides			
	forum	the response on ancient			
		tree numbers			



2. Committee to receive a presentation on	A report on	Simon Glynn	18 July	To close
apprenticeships	apprenticeships is going		2024	
	to Sept 2024 EFCC			